

Maintenance and replacement of play equipment policy

At jollytots we are mindful of the need to ensure that all equipment being used within the nursery is fit for purpose.

To ensure that all equipment is suitable-

* Supervisors will do a full check regularly for any equipment that is broken, parts missing or not fit for purpose. They will then bring this to the attention of management.
* Staff will check equipment daily before use and before setting up the room
* We will only purchase equipment that is CE marked.
* Equipment that is donated is checked for its suitability and safety
* Where the deterioration is limited the equipment may continue in use but be a focus for regular ongoing reassessments
* Where the deterioration is resulting in the equipment being of less value to the children’s play-such as having missing pieces, it should be noted for replacement as soon as possible
* Where the deterioration identified creates a possible health and safety risk it should be removed from use immediately and be identified for repair or disposal. No further use of the equipment should continue.
* Staff will complete a weekly cleaning sheet to ensure that equipment is kept clean and suitable for use
* Staff and children are encouraged to ensure that all equipment/resources are used for only the purpose for which it is intended

This policy was adopted on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Director

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Manager

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